



This form is for use outside the UK only
This form is provided free of charge.

For official use only

▶ READ THIS FIRST

This form must be completed in blue or black ink.

Only complete after you have obtained your points score from the electronic Self-Assessment Points Calculator (www.ukba.homeoffice.gov.uk/pointscalculator). Please follow the guidance notes carefully and complete all questions as indicated.

Please ensure you submit all relevant original documents as indicated in the sections. It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

Please ensure you also complete the main Personal Details form.

Part 1 About You

1.1 Given name(s)

1.2 Family name

Part 2 Sponsor contact details (Supply the full details of all your sponsors if you have more than one)

2.1 Give the full name of your sponsor

2.2 Give the full address of your sponsor including postal code >>>>>>>>

2.3 Give the full address of your place of employment in the UK, including postal code (if different to the address given in 2.2)

2.4 Do you hold shares in the United Kingdom company or connected business? Put a cross (x) in the relevant box

Yes - Provide details in the box below and say what percentage of the company and/or its shares you own.

No - Go to Part 3

Part 3

Job details

3.1 Your job title (the job you wish to take up in the United Kingdom)

3.2 How much will you earn per year (before tax, or any other deductions and include guaranteed allowances where appropriate)?

3.3 If your contract is for less than one year please state the length of time you will be in the UK and how much you will earn.

Part 4

Application type

4.1 Confirm under which category you are applying. Put a cross (x) in the relevant box

- | | |
|-------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Tier 2 (General)
Complete Parts 5, 8, 9 and Q. 10.1 | <input type="checkbox"/> Tier 2 (Intra-Company Transfer)
Complete Parts 5, 8, 9 and Q. 10.2 |
| <input type="checkbox"/> Tier 2 (Sportsperson)
Complete Parts 6,8,9 and Q. 10.3 | <input type="checkbox"/> Tier 2 (Minister of Religion)
Complete Parts 7,8,9 and Q. 10.4 |

Attributes

You need to score a minimum of 50 points in either Part 5, 6 or 7. You should refer to the Immigration Rules and the Tier 2 Policy Guidance

Part 5

Tier 2 (General) and Tier 2 (Intra-Company Transfer)

5.1 Certificate of Sponsorship

Select to confirm you are claiming points for having a valid Certificate of Sponsorship. Put a cross (x) in the box

5.2 What is your Certificate of Sponsorship reference number?

5.3 Confirm which of the following three options applies. Put a cross (x) in the relevant box

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> I have a job that is on the Agency's list of shortage occupations at the time the Certificate of Sponsorship was issued (50 points) – Go to Part 8 | <input type="checkbox"/> My sponsor has completed a resident labour market test. (30 points) – Go to Question 5.5 |
| <input type="checkbox"/> I am an Intra-Company Transferee (30 points)
Go to Question 5.4 | |

5.4 Select what supporting evidence you have sent as proof of working for the last six months. All documents must be original.

Put a cross (x) in the relevant box

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <input type="checkbox"/> Payslips covering the last six months from your sponsor or | |
| <input type="checkbox"/> Personal bank statements showing payments made to you covering the last six months from your sponsor or | |
| <input type="checkbox"/> Building society/Savings account pass book showing payments made to you covering the last six months from your sponsor | |

5.5 Qualifications - You can claim points for one qualification only. Select the highest level of qualification for which you are claiming points.

Put a cross (x) in the relevant box

- | | |
|---------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> PhD (15 points) | <input type="checkbox"/> Bachelors or Masters degree(10 points) |
| <input type="checkbox"/> Appropriate sub-degree qualification (5 points)
(See Tier 2 Guidance for details) | <input type="checkbox"/> Qualification below appropriate sub-degree level qualification/no qualification (0 points) |

8.6 Put a cross (X) in the relevant box to confirm how you verified your degree was taught in English.

The points-based calculator shows the degree was taught in English; **Go to Question 8.9**

The points-based calculator does not show the qualification is equivalent to a United Kingdom degree but a UK NARIC letter and/or certificate is enclosed (Option not available to Tier 2 (Minister of Religion)); **Go to Question 8.7**

The points-based calculator shows the qualification is equivalent to a United Kingdom degree but does not show the qualification was taught in English (Option not available to Tier 2 (Minister of Religion)); **Go to Question 8.7**

8.7 Put a cross (X) in the box to confirm you have included a letter from your university confirming that the degree was taught in English.

8.8 Put a cross (x) in relevant boxes to indicate what evidence has been supplied:

Original degree certificate;

Original academic transcript.

8.9 Put a cross (X) in the box to confirm that you claimed 10 points for your level of English Language.

Part 9 Maintenance (Funds)

In order for the application to be approved you must have a minimum level of funds for which you score 10 points. If you do not score 10 points your application will be refused. You must have £800 available funds or a certification from your sponsor that, where necessary, he/she will provide maintenance and accommodation for you in the United Kingdom. You will also need £533 for each dependant accompanying you, or a maintenance certification from your sponsor.

9.1 Put a cross (x) in the relevant box to indicate under which area of the maintenance requirement you are applying:

Own funds – **Go to Question 9.2**

Maintenance certified by sponsor - **Go to Question 9.3**

9.2 Own funds Put a cross (x) in the relevant boxes to indicate what evidence of funds has been supplied. All documents must be original. These funds must have been in your personal bank account for at least 3 months prior to your making this application.

Building society/Savings account pass book covering a 3 month period

Personal bank or building society statements covering a 3 month period

Letter from a bank or building society confirming funds and that they have been in your bank for at least 3 months.

Letter from a regulated financial institution confirming funds and covering a 3 month period.

Go to Question 9.4

9.3 Maintenance certified by sponsor Put a cross (x) in the box to confirm the supporting evidence sent.

Letter from an A-rated sponsor confirming that, where necessary, he/she will maintain and accommodate you during your first month in the United Kingdom. This may have been posted to you as an original, or faxed or scanned and emailed.

9.4 Put a cross (X) in the box to confirm you have claimed 10 points for your level of funds.

Part 10 Summary Sheet

Please complete the summary sheet below, appropriate to the sub-tier under which you are applying, listing the points you have claimed and the documentation provided. You must provide the required evidence as specified in this application form and the Tier 2 Policy Guidance. All documents must be original unless otherwise stated. Failure to submit required evidence is likely to lead to refusal of the application.

10.1 Tier 2 (General)

Points Scoring Area	Points Claimed	Documents Provided (please list)
Certificate of Sponsorship: Shortage Occupation (50 points) (Part 5)	<input type="text"/>	<input type="text"/>
Certificate of Sponsorship: Resident Labour Market Test (30 points) (Part 5)	<input type="text"/>	<input type="text"/>
Qualifications (5-15 points) (Part 5)	<input type="text"/>	<input type="text"/>
Prospective Earnings (5-20 points) (Part 5)	<input type="text"/>	<input type="text"/>
English Language (10 points) (Part 8)	<input type="text"/>	<input type="text"/>
Maintenance (Funds) (10 points) (Part 9)	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	

10.2 Tier 2 (Intra-Company Transfer)

Points Scoring Area

Points Claimed

Documents Provided (please list)

Certificate of Sponsorship (30 points) (Part 5)

Qualifications (5-15 points) (Part 5)

Prospective Earnings (5-20 points) (Part 5)

Maintenance (Funds) (10 points) (Part 9)

Total

10.3 Tier 2 (Sportsperson)

Points Scoring Area

Points Claimed

Documents Provided (please list)

Certificate of Sponsorship (50 points) (Part 6)

English Language (10 points) (Part 8)

Maintenance (Funds) (10 points) (Part 9)

Total

10.4 Tier 2 (Minister of Religion)

Points Scoring Area

Points Claimed

Documents Provided (please list)

Certificate of Sponsorship (50 points) (Part 7)

English Language (10 points) (Part 8)

Maintenance (Funds) (10 points) (Part 9)

Total

I confirm I have completed the Personal Details separate form and accept the contents of the declaration.

Applicant's signature

Date

D	D	M	M	Y	Y	Y	Y
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YOU MUST SUBMIT A PAPER COPY OF THIS APPENDIX WITH YOUR SUPPORTING DOCUMENTS. ENSURE YOU ALSO COMPLETE THE PERSONAL DETAILS FORM EITHER ON PAPER OR ON LINE. YOU SHOULD SIGN THE DECLARATION AND SUBMIT THIS WITH YOUR OTHER DOCUMENTS.